

# CAPITAL AREA SERVICE COMMITTEE (CASC)

July 2024

## MINUTES

Committee's monthly meeting was held on June 9, 2024

OPENED WITH THE SERENITY PRAYER

6<sup>th</sup> Concept was read by: Morris - Group conscious is the spiritual means by which

We invite a loving GOD to influence our decisions.

11 out of 20 groups were present – (2) groups via ZOOM

### REPORTS

CASC CHAIR	-WRITTEN	JAMES. J.
CASC VICE	-VACANT	
CASC SECRETARY	-WRITTEN	KIM M.
TREASURER	-WRITTEN	RHAE J.
ACTIVITIES	-VERBAL	LIZ C.
H&I	-WRITTEN	NICKY Z. (PANEL MEMBER)
LITERATURE SALES	-WRITTEN	ANDRE T.
OUTREACH	-ABSENT	KEVIN C.
POLICY	-VACANT	

ALL REPORTS ACCEPTED

Casc vice chair, policy, bot, conv, financial standing, public relations, lit review & web are all vacant positions.

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CASC JULY 2024 MINUTES

## **OLD BUSINESS**

CASC CHAIR, SECRETARY, TREASURER AND LIT. SALES CHAIRPERSON'S ALL VOLUNTEERED TO CONTINUE TO SERVE ON A MONTH TO MONTH BASIS UNTIL THEIR POSITIONS ARE FILLED.

RCM – UNDETERMINED

PR -TERM IS UP

Treasurer reminded Committee Bank info would have to change if Positions are filled. And CASC banking business could not be conducted if commitments with signers on are not filled.

## **NEW BUSINESS**

Motion # 06-09-2024-01 Made by Rhae J. seconded by Jamison P. MOTION STATES: automatic payments to Public Storage be made every 1<sup>st</sup> of the month.

INTENT: to avoid a late fee being charged, when payment is not sent prior to the 1<sup>st</sup>.

**MOTION PASSED – UNANIMOUS VOTE.**

## **OPEN FORUM**

CHAIR ANNOUNCED AREA MONTHLY MEETING BEING MOVED TO:

EISENHOWER COMMUNITY CENTER

5 EISENHOWER AVENUE. TRENTON, NJ

STARTING NEXT AREA: JULY 14<sup>th</sup>

**UNTIL FURTHER NOTICE!!!**

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TREASURER ANNOUNCED AREA WILL ONLY BE ACCEPTING MONEY ORDER'S (As per policy)

**DO NOT BRING CASH!!!**

MEETING ADJOURNED @ 3:45PM

**CAPITAL AREA SERVICE COMMITTEE**

**WILL BE MEETING @**

**EISENHOWER COMMUNITY CENTER**

**5 EISENHOWER AVENUE**

**TRENTON NEW JERSEY**

**STARTING NEXT AREA SUNDAY JULY 14<sup>TH</sup> 2PM**

**UNTIL FURTHER NOTICE!!!**

**For More info. Contact CASC CHAIR JAMES J.  
@ 609-558-6288 OR ANDRE T. 609-954-2129**

Chair Report 4, 9, 2024

I would like to thank everyone for coming out today giving of your service. I don't really have anything to report. but I have to talk to the people about what's open and where she going to place us while the building is being done. I have to talk to her about the wifi password to use the computer!!

## **CAPITAL AREA SERVICE COMMITTEE – JULY 2024**

### **SECRETARY REPORT**

Check reimbursing me for scanning in June in the amount of \$19.20 was cashed.

I turned over general guidelines printed from WSO site to our new OUTREACH CHAIR KEVIN C.

Who is seeking more info about committee's function and responsibilities. (ONLY to be used as a document to reference). And once committee is formed possibly to adopt as a practice.

A flyer was also created and included in JULY minutes stating our Temporary move to Eisenhower Community center.

Also seeking reimbursement for providing a copy of CASC POLICIES to OUTREACH CHAIR.

**ALWAYS'S HAPPY TO SERVE!!!**

**KIM M. CASC SECRETARY**

CAPITAL AREA SERVICE COMMITTEE

**OPEN POSITIONS**

- VICE CHAIRPERSON - MINIMUM 4 YEARS CLEAN
- ASSISTANT TREASURER - Min. 4 years clean
- FINANCIAL STANDING - MIN. 4 YEARS CLEAN
- LITERATURE REVIEW - MIN. 2 YEARS CLEAN
- ASSIST. LIT. SALES - MIN. 1 year clean
- POLICY CHAIRPERSON - MIN. 4 YEARS CLEAN
- WEBSITE CHAIRPERSON - MIN. 2 YEARS
- RCM - ?

**“UNITY IS A MUST” (1<sup>ST</sup>. TRADITION)**

LITERATURE SALES  
6-9-2021

ON 5-19-21 CAPITAL AREA  
SOLD 277.68 WORTH OF  
LITERATURE. AFTER 6-9-2021  
WE WILL BE MAKING A ORDER.  
IF YOU HAVE BACK ORDERS  
THEY WILL BE FILLED NEXT  
AREA.

Loving Service  
Arlene J



Kim McIntyre &lt;kimm.casc@gmail.com&gt;

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**Capital Area H&I Subcommittee Report – June 2024**

1 message

**Nicole Zenes** <nicolezenes@gmail.com>

Sun, Jun 9, 2024 at 3:13 PM

To: kimm.casc@gmail.com

Capital Area H&I Subcommittee Report – June 2024

The Capital Area H&I Subcommittee meets on the second Sunday of the month at noon on Zoom (ID: 896 0432 7389 no password).

The committee currently has 18 active members including two new members last month.

We are currently fulfilling 8 commitments at 4 facilities:

Princeton House Sunday at 7pm, select Thursday at 8pm and two wings Friday at 8pm

Salvation Army in Trenton at 6:00pm on Thursday and 6:30pm on Friday

Trenton Psychiatric Hospital Thursday at 1:15pm

Level Up Recovery Tuesday at 7pm

All commitments are fully staffed with panel leaders and panel members.

We are looking at adding possible commitments at NovaCare and Ann Klein Forensic Center.

We are hoping to organize a learning day and a policy review in the second half of 2024. We are currently in the process of electing a new Chairperson and Vice Chairperson.

We delivered this report at the bimonthly Regional H&I meeting on Saturday June 8th 2024.

In grateful service,

Nickie Z

Vice Chairperson

Capital Area H&I

570-561-5061

nicolezenes@gmail.com



Capital Area Treasurer Report  
June 9, 2024

Good afternoon, Fellow Members

Literature and donations for the month of May 9, 2024 was **\$ 647.34 and \$906.93** (literature sales & donations Listed below is the break-down of groups, committees, and individual members, literature purchases and donations that were made.

- \$ 96.00 – Freedom Ain't Free – m/o
- \$ 80.00 – Fresh Start – m/o
- \$ 100.00 – Lifeline – m/o
- \$ 92.00 – Midday Miracle – m/o (received two m/o for Apr/May \$59.75 & \$32.25)
- \$ 198.00 – Miracle of Change – m/o
- \$ 125.00 -Spiritual Awakening – cash/Zelle (received two cash payment Apr/May \$80.00 & \$110.00)
- \$ 169.00 – Promise of Freedom – m/o (received two m/o (received two m/o Apr/May 60.25 & \$109.00)
- \$ 64.00 – Trenton Group of NA – cash
- \$ 75.00 – Truth Be Told – m/o
- \$ 142.55 – Twilight Zone – m/o
- \$ 255.00 - We Do Have Hope - m/o
- \$ 41.27 – Who's An Addict – m/o & cash
- \$ 48.10 – 12 Steps of Freedom – cash

There is variance of **\$ 2.00** that should have been included in the deposit on the 20<sup>th</sup> of May. The amount **\$2.00** will be deposited on June 10<sup>h</sup> with the literature and donation for the month of June. In my record for April 2024, I indicated the I paid for the Annual Report fee for the Division of Revenue and Enterprise Services. I failed to write for check in April and will writing it today. I failed to pay for storage fee prior to the 5<sup>th</sup> of this month and I am reimbursing the area the late fee today.

**Online payment to Public Storage June 6, 2024, \$ 209.60 (\$ 179.00 storage fee & 30.60 late fee).**

Our recent bank account history from online of yesterday show beginning balance as of **\$11,030.47** and there is one **outstanding check payable to Trenton Housing Authority (detail listed below).**

- (\$ 1,000.00) – Area's Prudent Reserve
- (\$ 1,000.00) – Activity Committee
- (\$ 3,700.00) - Convention Committee
- (\$ 100.00) - Trenton Housing Authority

Our Working Balance as of today is **\$ 5,230.47.**

In Loving Service,

Rhae J., CASC Treasurer